Meeting Minutes – FPC

Project: Marin Community College District
Location: HC124
College of Marin: Master Plan Update
11020

Attendees: Laura McCarty (LM) Sara Sarah McKinnon (SK)
Don Flowers (DF) Rob Barthelman, vbn (RB)
Maridel Barr (MB)

CONTEXT: The below meeting minutes are supportive of continued development of the Facilities Master Plan Update during bi-weekly interface with the Facilities Planning Committee.

PURPOSE/INTENDED RESULTS:
- Review, Comment, and Revise FMP
- FPC Comments for further development of FMP documentation
- Next steps

NOTES: Items in Orange are incomplete

ACTION/REVISION REQUESTED OF CURRENT FMP DOCUMENT:
- Desired pictures of the Colleges on the Cover
- Revise matrices/tables discussed in meeting
- Maridel will send the timeline spreadsheet and graphics
- TOC needs update (vbn to address upon receipt and entry of all district information/material)
- Letter from President needs to be updated by COM
- Members of committee has been corrected in meeting
- Nanda has a case study to be added to the document, COM to send to vbn
  - IVC focused study, following 2nd Case Study for KTD
- Continue write project description on Geothermal
- COM will advise SMC to shift the MS3 to a building to remain
- Add Legend for maps in section 3 – both maps
- Add footnote of location of child study center – add square footage
- Move Austin Project to 2017 (bottom of page, last project)
- Rename campus distinctions to show “Kentfield CAMPUS and Indian Valley CAMPUS”
- Take out the column for Required Environment in Program List
- Modify Description of projects justification from Planning Manual
- COM to provide Additional modification to table of projects to separate Roofing Projects from other Cap projects
- M&O Content
- Section 5 is in progress
- In-progress, to be evaluated and prepared with an eye that acknowledges the on-going Pilot Project development
+ COM to provide any additional data/information by Wednesday evening
+ In Appendices, graphics identify the maps and where they came from, date/resource, etc.

+ Post Meeting, regarding Follow-on Pilot Projects:
  + When LM comes back (mid-July) – have a presentation for Onuma/Pilot Projects presentation available for discussion with District Leadership