IEC MEETING
April 21, 2014
MINUTES

Present: Eileen Acker (Resource), Jim Arnold, Rebecca Beal, Patrick Ekoue-Totou, Dianne Faw (Resource), Arthur Lutz, Jon Gudmundsson, Andy Haber, Ron Krempetz, Joe Mueller, Ron Palmer, David Snyder (Chair)

Agenda
  ● Agenda approved.

Approve Minutes
  ● Minutes of April 7, 2014 meeting approved.

Announcements
  ● David clarified that Eileen and Dianne are non-voting members of the committee.

Review and Discuss Master List
  ● Arthur is not comfortable and doesn’t feel he has the expertise to rank the items on the list.
  ● Ron Krempetz suggested adding up all the items ranked as #1 and funding those, and if we have the funds, to continue in the same way to group all the #2 items, etc. He is also concerned about lights really being funded by bond.
  ● David mentioned the MMST items that have not been ranked and will need to be inserted into the ranked list.
  ● Ron Palmer asked how we can better educate those who request items how committee prioritizes the items and makes decisions. David agreed this would be helpful and said he’d talked about it with Sara McKinnon but that she has a lot on her plate.
  ● Committee members agreed to try sorting list by rank order and review it.
  ● Several people mentioned health and safety items (Table Saw Guard and Table Saw Dust Collector) and requested they be moved to top of list.
  ● Air Compressor service agreement moved to bottom of list. It really isn’t within the purview of the committee but decided to keep it on list and recommend it be paid through some other method.
  ● Joe spoke about the importance of stereoscope microscopes. This item was ranked on list by Jim Arnold as being lower than a laptop request, but Jim verbally supported it as being a more pressing and important request. Item moved up list one step.
  ● Ron Palmer commented that the requested storage container is used by students all the time, it is within the physical footprint of his program, and he sees it as being the same as shelving.
Wrap Up
- David will send email with draft list out to Deans and Chairs to review the rank order. Anyone who wants to appeal the order will be directed in the email to contact Dianne to schedule a 10 to 15 minute time during 4/28 meeting.
- Dianne will add totals for all requested items to ranking list.

Next Meeting/Agenda Topics
- Next meeting is April 28
- Any justification of requested item appeals will be heard at the meeting and discussion of ranking of list will continue.