Meeting Summary

Attendance:

Present: Michael Irvine, Chris Edmondson, Mary Sage, Jeff Cady, John Erdmann, Kofi Opong Mensah

Absent: Marshall Northcott, Frank Crosby, Al Harrison, Sara McKinnon

Agenda Items:

1. Agenda was not approved and was tabled until next meeting due to lack of quorum.
2. 9-27-12 minutes were not approved and was tabled until next meeting due to lack of quorum.
3. Technology Assessment – WTC. The committee members in attendance examined WTC Recommendations, especially Rec. 12, Instructional Technology Replacement, which is similarly modeled in other places in the assessment for non-instructional technology and in part for program-specific non-personal computer technologies.
4. Technology Plan Initiatives – Replacement Plan Strategies. Mike led discussion and provided an overview on the Technology Replacement Process. Discussion included the need to establish procedures for a comprehensive inventory system, to include identification of current equipment, tracking the relocation of current equipment, and a system for procuring new equipment; standards for configurations of computers need to be developed; create a technology replacement cycle. Chris suggested that more definite policies for the “trickle down” of computer in the replacement cycle be developed. Jeff suggested looking back at previous documents for guidance. It was the general consensus of the committee members present that an Instructional Technology Advisory Committee must be formed to address these issues.

Note: VP Kenney will attend the next meeting. It was suggested that all technology committee members should re-examine the Technology Plan, WTC Recommendations (especially Recommendation 12), and the Technology Replacement Process flowchart.

Meeting adjourned at 3:30

Next meeting: October 25th, Location: AC108