Thursday, October 25th, 2012
2-3:30
Room SSAB

Meeting Summary

Attendance:

Present: Michael Irvine, Mary Sage, Jeff Cady, John Erdmann, Marshall Northcott, Frank Crosby, Al Harrison, Soroosh Pourmehraban
Absent: Sara McKinnon, Chris Edmondson, Kofi Opong Mensah, Anivalaura Arredondo
Special guest: Dr. Rebecca Kenney – Vice President of Student Learning

Agenda Items:

1. Agenda was approved.
2. 9/27 and 10/11 minutes were approved. A question came up regarding the number of “smart classrooms” to be included in the new Science building and the technology to be included in them. Al Harrison will look into this and report back to the committee.
3. The Technology Planning Committee discussed the upcoming November 6-8 visit by WASC. We discussed the response to Recommendation 8 in the Follow-Up Report 2012, which alludes to the development of the Technology Plan 2012-2017 and provides a good introduction and guide to the plan. The response points were reviewed and committee members were encouraged to look them over before the WASC visit so that any ensuing questions could be addressed in a timely matter. Committee members were also encouraged to look over the entire Technology Plan as well, and to reacquaint themselves to any parts of the plan that they may have been unclear on. Committee members were also encouraged to be familiar with the other responses in the Follow-Up Plan, and to review the other plans alluded to in the Follow-Up report. Committee members should be able to discuss our planning process and the technology accomplishments we made in recent years. A side discussion on the college-wide print system, one of the initiatives in the Tech Plan, ensued. Frank Crosby pointed out the district’s commitment to “green” technology be explored in this process. John Erdmann suggested that we look into re-cycled, and possibly less-costly, paper alternatives to what the district purchases currently.
4. Al Harrison said that we should table our discussion of the Technology Assessment made by WTC until the November 15th meeting. At that time he will provide a report listing the status of scheduling for all of the Technology Plan initiatives slated to begin or be completed in the 2012-2013 school year. He said the work plans for technology for 2012-2013 have been outlined and will be in this report. He would like the TPC to review this report, make recommendations concerning this schedule, and to recommend priorities. Dr. Kenney concurred that the committee and administrators need to work together in this endeavor.
5. The committee had a discussion regarding technology replacement plan strategies for the initiatives dictating such actions. The committee asked Dr. Kenney to speak to deans and department chairs and enlist their help in creating an inventory of the program-specific technological equipment in the district, as an aid in determining replacement needs. Computer replacement was also addressed and Dr. Kenney asked Marshall Northcott for a list of all computers, instructional and non-instructional, throughout the district. Marshall said this would be published before the next TPC meeting on Nov. 15. The need for setting up a Technology Advisory Committee to make recommendations on the various replacement plans suggested in the Technology Plan and in the Technology Assessment was agreed upon by the committee. Dr. Kenney said that had served in this capacity at another institution and that she would gladly serve on this committee here at CoM.

Meeting adjourned at 3:30

Next meeting: November 15th, Location: LC53