Monday, March 8, 2012
2-3:30 pm
Room LC53

Meeting Summary

Attendance:


Special Guests: Ann-Marie Lancaster, WTC
Chialin Hsieh, Director PRIE

Agenda Items:

1) The March 5th, 2012 agenda and March 1, 2012 minutes were approved.

2) Al Harrison handed out documents, which showed what WASC expects as minimum requirements (WASC III.C, Standard III from WASC Guide to Evaluating Institutions). He said that we have to be careful to address each of these areas at the very least. He also said that, from the work that has been done thus far, we will exceed those minimum requirements to provide an excellent technology plan for our district.

Chialin re-enforced Al’s points and showed where these documents could be found on the Marin.edu site.

Sara and Al were designated as writers for the WASC report. Chialin is the WASC liaison for all of the responses to WASC.

3) Frank Crosby began the discussion of the proposed survey questions for the tech plan with some suggestions changes or additional questions.

4) A group discussion continued listing the concerns of other committee members. These were noted by Ann-Marie, who will revise the questions to include these suggestions. Surveys for Faculty/Staff and Students will be distributed to the campus community by the office of Planning, Research and Institutional Effectiveness, with the help of and under the direction of Chialin Hsieh. Ann-Marie’s final drafts of the survey questions will be sent to the committee and
the committee will ask Chialin to send the completed drafts, as they will appear to the survey recipients, to the committee as well.

5) The Tech Plan timeline discussion was tabled to be continued at a later time.

6) Ann-Marie went through the changes she had made in the second draft of the Tech Plan 2012-17. The committee was asked to examine the language of the Introduction, College Vision, College Mission, Technology Priorities and Strategic Initiatives and come to the next meeting with their comments and suggested changes or additions.

7) The focus group discussion was deferred to a later date if necessary. The Department Chairs agreed, in a meeting with Ann-Marie on Tuesday, March 6, to help with arranging faculty focus groups for her next visit to campus March 26-29.

Jeff suggested that the committee look at the Wiki page references and comment on labeling and organization.

Meeting adjourned at 3:35 pm