Meeting Summary

Attendance:

Present: Michael Irvine, Steven Newton, John Hinds, Mary Sage, David Patterson, Shook Chung, Valerie Ware, Jonathan Eldridge, John Ware

Absent: Greg Nelson, Kofi Opong Mensah, Frank Crosby

Agenda Items:

1. Agenda approved.

2. The minutes from 10-24-13 were approved.

3. Jonathan Eldridge, Vice President of Student Services, presented a draft of the Information Technology Report for Fall 2013 for mandatory review by the Technology Planning Committee. He took the committee through most of the report and it appeared to be complete and satisfactory to the committee. The report will remain under review by TPC until the final meeting of the semester when final edits can be submitted to the committee and they can make their final recommendations. There was a discussion of the future formation of a charter for the Technology Advisory Group, suggested in the Assessment by WTC. This would probably be a smaller group of management, technology staff and stakeholders which would develop a lot of the details of technology implementation and report to and consult with both Management and the Technology Planning Committee (and further to PRAC) for guidance, recommendations and, in the case of management, funding.

4. Jeff Fleisher cancelled his presentation on the new servers and network updates until the next meeting.

5. Jonathan presented his planned report to the Educational Planning Committee regarding the required responses to the progress made towards Objective 9 of the Strategic Plan, which addresses the implementation, development, and longevity of the Technology Plan 2012-2017. Similar to the report mentioned above, the committee found the responses adequate to the task and recommended the report.

6. Jonathan also briefly spoke about a statewide student survey, which could include technology questions, that is being developed for which questions could be submitted by our committee. However, the due date is December 6 and there remains little time to develop such questions for this round. Perhaps next year. Jonathan will share information on this survey to TPC for our review.

7. John Ware, a student representative, briefly discussed with TPC the technology suggestions his sister, Valerie, had presented by proxy for her brother John during the previous meeting.
   b. Voice recognition (classroom technology)
   c. Graphing calculator workshop (training)
   d. Update content management system for usage on mobile phone (this will probably be part of the final system. Shook Chung is still researching companies)
   e. Wifi printing capabilities (in progress)
   f. Increased computer lab hours (needs have to be assessed and then appropriate requests should be made)
   g. Interactive campus map (interesting idea)

Meeting was adjourned at 3:30PM/Next meeting: December 12, 2013, 2pm-3:30pm, SMN137