Technology Planning Committee  
(a subcommittee of PRAC)

Thursday, March 14, 2012  
2-3:30  
Room LC53

Meeting Summary

Attendance:

Present: John Erdmann, Marshall Northcott, Chris Edmondson, Michael Irvine, Mary Sage, Steven Newton  
Absent: Soroosh Pourmehraban, Annalaura Arredondo, Al Harrison, Sara McKinnon, Frank Crosby, Ross Goodwin, Kofi Opong Mensah

Agenda Items:

1. Agenda approved.
2. Minutes from January 24 were approved.
3. John Erdmann read his suggested draft for electronic subscriptions to be all centrally handled through the Library and hosted on the MyCoM portal. The group discussed and asked John to provide another draft to be sent out to the group for further comment and presentation to the Software/Electronic Subscription Committee and ultimately PRAC for consideration.
4. Marshall gave a report on the progress of Tech Plan Initiatives using the prioritized list TPC created as a guide. Some points include:
   a. Student Domain to be finished in Spring of 2014. The Print Management System, student computer lab management system and virtual desktop implementation initiatives are all dependent on the Student Domain so it is a necessary first step.
   b. MariNet project already has funds committed to it.
   c. Banner Faculty Load and Automated Compensation project is not yet funded.
   d. Currently plans are that additional classrooms are to be equipped with technology according to standards set in the new MSN building.
   e. Estimated cost for replacing the Voice Mail System is around $60k.
   f. The Software Committee will tentatively meet on March 28.
   g. Ann-Marie, consultant for our Technology Plan, needs to be asked questions regarding her survey findings regarding the initiatives a campus identification card and the MyCoM Portal update to determine scope and direction.
   h. The priority of the initiative regarding replacement of Teleconferencing Equipment is questionable because of limited usage. CSEA and Classified Senate currently use.
   i. To implement the Web Software content management system will require software and training expenses, yet to be determined.
   j. Implementation of the Employee Self-Service Portal has been completed.
   k. An opt out of the of the Emergency Response System is probably not possible because we do not have access to student numbers unless they give them to us.
   l. The last seven initiatives on the priority list are ongoing and operational and will have to be developed in their respective areas.
5. See No. 6
6. Marshall we spend the two remaining meetings discussing Standards and Replacement strategies for CoM computers and developing a process for replacement of non-computer instructional technology.

Meeting was adjourned at 3:35PM

Next meeting: March 28, 2013, 2pm-3:30pm, LC53