Meeting Summary

Attendance:

Present: Michael Irvine, Mary Sage, David Patterson, Shook Chung, Valerie Ware, Kofi Opong Mensah

Absent: Greg Nelson, Frank Crosby, Jonathan Eldridge, John Hinds

Agenda Items:

1. Agenda approved.

2. Approval of the minutes from 12-12-13 was postponed until the February 13 meeting because of a lack of a quorum.

3. The committee discussed attendance at the CIO meeting with TPC on January 22 and the importance of attending meetings with the other candidates at upcoming meetings.

4. Jonathan Eldridge, nor any member of IT, was able to attend this meeting, therefore the IT update was postponed until the next meeting.

5. Criteria for the creation of a Technology Advisory Group (TAG) as suggested in WTC’s 2012 Assessment was discussed. There already exists such a group for discussion of matters concerning Banner. TPC discussed the formation of another group to act as an advisory group for other technology matters. The discussion is only a starting point, and as there was no TPC quorum at this meeting, was only a preliminary exploration. The questions posed were what would this group do, who would comprise this group, and how would they interact with existing groups. The group came up with these suggestions:

   a. The group suggested that TAG would essentially be the intermediate group between IT, Management and Governance (PRAC and in this case, the Technology Planning Committee).
   b. TAG would concern itself with the operational details and decisions regarding implementation of the various technology projects undertaken in the district. They will work with the planning committees, management and IT to maintain concordance with the Educational Master Plan, Strategic Plan and the Technology Plan and for alignment with district policies and technical compliance.
   c. TAG would communicate and interact with the above-mentioned groups to help facilitate technology projects and lend transparency and a cooperative sense to the process.
   d. TAG would probably be a small group, comprised of one or two representatives from these goups: Management, IT, and the Technology Planning Committee (which could be classified, faculty or students)
   e. TAG would regularly report to and interact with Management, IT, and the Technology Planning Committee.

These suggestions will be discussed further by TPC at the next meeting.

Reprioritization of the Tech Plan initiatives will begin at the next meeting in the Spring semester.

Meeting was adjourned at 3:30PM/Next meeting: February 13, 2013, 2pm-3:30pm, SMN137