

MCCD COVID-19 Room-Specific Protection Plan for SMN 225, Kentfield Campus

Purpose of this Document

The purpose of this document is to outline the maintenance of a safe, clean environment for employees and students scheduled to be in SMN 225, Kentfield Campus. This Room-Specific Protection Plan (RPP) is a sub-document of the College's Site-Specific Protection Plan (SPP). Please be advised that circumstances are changing rapidly, and this RPP and SPP may be outdated and need revisions. For the most current information, please visit COM's COVID-19 webpage at <http://www1.marin.edu/news/coronavirus-covid-19-updates-and-resources>.

**This COVID-19 Room-Specific Protection Plan was most recently updated on:
09/30/2020**

The person(s) responsible for implementation of this Plan is:

Jeff Marozick Chief of Police, Marin Community College District Police Department
Name Title

I, Jeff Marozick certify that all employees have been provided a copy of it and have reviewed it and received training as required in the SPP.

Jeff Marozick _____
Name Signature

Individual Control Measures and Screenings

- Employees whose work duties can be conducted remotely are doing so and will continue to do so until the [Risk Reduction Order](#) is lifted. In-person instruction is limited based on public health orders, including State and County requirements.
- Class sections have been scheduled to comply with occupancy limits for required physical distancing and to allow for enough time in between class meetings for cleaning.
- All students, employees, and authorized visitors have been provided with or have administered to themselves symptom screenings before entering campus for each visit. If temperatures are taken, the individual Screening follows [CDC Guidelines](#).

- Students, employees, and authorized visitors who are sick or exhibiting symptoms of COVID-19 are directed to stay home and Centers for Disease Control guidelines will be followed for when that employee can return to work or student may return to campus.
- Face coverings are required when employees and students are in this room. Face coverings are required when in the vicinity of others. Face coverings are not shared.
- Employees take reasonable measures to communicate with students and the public that they should use face coverings.
- Students, faculty, and staff are provided with all required protective equipment (i.e., face coverings) to be worn properly at all times.
 - Employees are provided with:
 - Surgical masks or N95 masks (faculty member's choice) for faculty, up to one per week of in-person instruction. Faculty who want N95 masks should ask the dean/director who will submit a SchoolDude request.
 - Face shields for faculty upon request, up to one per semester. Faculty should ask the dean/director who will submit a SchoolDude request.
 - Students are provided with:
 - Surgical masks for students, up to one per week of in-person instruction. The College may substitute N95 masks at its discretion. Students will obtain masks in class.
 - N95 masks for nursing students, up to one per week of in-person instruction (unless more required for nursing/clinical course needs).
 - Face shield provided by Nursing Department, to be worn at every simulation session together with mask.
- Employees and students may provide their own protective equipment provided that it is acceptable for COVID-19 prevention pursuant to current CDC guidance.
 - An acceptable face covering is one that: Fits snugly against the face, covers an individual's nose and mouth, and is secured under the chin.
 - These are a few examples of coverings that are **not acceptable**: Those with holes in the covering, including exhalation valves, mesh, or lace fabrics; those that cannot be secured under the chin, including bandanas and face shields (worn on their own); neck gaiters (also called multi-bands).
 - Contact masks will be provided to students upon their arrival at the simulation preparation room and are to be worn for the entirety of the session.
 - Face shields **MUST** be worn in addition to face coverings for live simulation. Face shields are not in place of face coverings.
- HEPA fans have been obtained for SMN 225 as nursing students are in high risk environments and will be asked to stay in room and adjoining room for long periods of time (> 20 minutes).

Cleaning and Disinfecting Protocols

- Thorough cleaning in high traffic areas is performed regularly by custodial staff.
 - Commonly used surfaces are frequently disinfected **before** that start in-person instruction for the day as follows:
 - Items cleaned/sanitized by custodial staff include:
 - Door knobs
 - Door knobs for doors leading directly to outside, where applicable
 - Chair seat backs (where people grab their chair to pull it out from a desk)
 - Chair arm rests
 - Desk tops
 - Sink faucets
 - Time permitting, regular custodial duties can be performed (i.e., high cleaning of AC vents, dusting, windows, cleaning chair adjustment levers, etc.)
 - Note that keyboard, mouse, and other items not listed may not be cleaned or sanitized by custodial staff.
 - Items cleaned/sanitized by the student after each session – **each student is responsible for cleaning/sanitizing the work space prior to leaving:**
 - Gather up any trash. Throw away trash and place non-disposable equipment in "SANITIZE ME" bucket.
 - Use paper towels to remove any debris, dirt, or excess fluids from the manikin and tables.
 - Use paper towels and sanitizing wipes or the 70% Isopropyl alcohol spray bottle to spray and then wipe down all surfaces touched during session. Allow surface to air dry:
 - Desk top
 - Chair
 - Computer screen and keyboard
 - Sanitize hands prior to leaving space
 - Items sanitized by faculty after each session – **faculty is responsible for sanitizing the following before and in between groups:**
 - After all students have left, turn HEPA air filter from LOW to HIGH (IF PROVIDED)
 - Use disinfectant spray/70% isopropyl alcohol and paper towels to disinfect any common surfaces not already cleaned by students, including:
 - Computers and/or keyboards

- Door handles
- All shared equipment and touchable surfaces are cleaned/sanitized between each use during in-person instruction as follows specifically for this room:
 - See above detailed list for faculty and students
- Instructions for items that are cleaned/sanitized by students will be written and posted at each station.
- Room entrances and exits are equipped with proper sanitation products. Products used in this room include:
 - One spray bottle containing Waxie # 730 HP Disinfectant Cleaner, a hydrogen peroxide-based disinfectant
 - One box surgical masks
 - One roll paper towels
 - Twelve packages alcohol wipes
 - One bottle hand sanitizer containing 62% Ethyl Alcohol
 - 70% Isopropyl Alcohol
- Hand washing facilities will be made available for employees, students, and visitors and will stay operational and stocked at all times and additional soap, paper towels, and hand sanitizer are supplied when needed.
- Sanitizing supplies are provided to promote employees' and students' personal hygiene etiquette. For this room, this includes:
 - No-touch trash cans
 - Paper towels
 - Adequate time for hand-washing
 - Alcohol-based hand sanitizers
 - Disinfectants
 - Disposable towels
- Cleaning products are used that meet the Environmental Protection Agency (EPA)'s-approved for use against COVID-19 list. Products used in this room include:
 - Waxie # 710 Multipurpose Disinfectant cleaner EPA registration # 1839-167-14994.
 - Waxie # 700 Disinfectant Cleaner EPA registration # 1839-166-14994.
 - Oxivir Disinfectant cleaners EPA registration # 70627-60
 - Waxie # 730 EPA registration # 45745-11-14994
 - Isopropyl alcohol 70% (no specified EPA #)
- Doors have signage indicating them as either *active* or *inactive* to reduce ingress and egress points.
- Classes with doors directly to the outside may be accessed through such doors or through other *active* doors. Instructors will provide students with maps showing the location of external doors. Such doors may be propped open during class.

- Hands-free devices have been installed.
- Scheduled classes have been staggered with instructional use hours modified to provide adequate time for regular, thorough cleaning, product stocking, or other measures.
 - Time has been incorporated into each simulation to allow for student and faculty sanitization of space in between simulation sessions (See simulation run plan to limit time indoors).

Physical Distancing Guidelines to Keep People at Least Six Feet Apart

- Classroom desk and station locations have been modified to ensure that individuals are able to remain at least six feet apart.
- All desks or individual workstations are separated by at least six feet, or employees and students otherwise maintain six feet of distance if workspace is limited.
- Room was reconfigured by EVS staff so that tables are placed > 6 feet apart. Students are responsible for being aware of spacing and to correct self and others concerning positioning.
- Students are participating in an active environment with other students and must be cognizant of their surroundings.
- Size of space selected to allow for 6 students and 1 faculty member to be in the space and allow for > 6 feet of physical distancing.

Notification of COVID-19 Positive Case at this Room

- The College's SPP outlines standard protocols for all reports of positive cases, regardless of room.

Training

Employees have been trained on the following topics:

- Information from the [Centers for Disease Control and Prevention](#) (CDC) on COVID-19, how to prevent it from spreading, and which underlying health conditions may make individuals more susceptible to contracting the virus.
- Self-screening at home, including temperature and/or symptom checks using CDC guidelines.
- The importance of not coming to work or class if student, employee, or authorized visitor has a frequent cough, fever, difficulty breathing, chills, muscle pain, headache, sore throat, recent loss of taste or smell, or if they or someone they live with have been diagnosed with COVID-19.
- The importance of seeking medical attention if student, employee, or authorized visitor's symptoms become severe, including persistent pain or pressure in the chest,

confusion, or bluish lips or face. Updates and further details are available on CDC's webpage.

- The importance of frequent handwashing with soap and water, including scrubbing with soap for 20 seconds (or using hand sanitizer with at least 60% ethanol or 70% isopropanol when employees cannot get to a sink or handwashing station, per CDC guidelines).
- Manufacturer's directions and Cal/OSHA requirements for safe use of personal hygiene and cleaning products.
- The importance of physical distancing, both at work and off work time (see Physical Distancing section above).
- Proper use of face coverings, including:
 - Face coverings do not protect the wearer and are not personal protective equipment (PPE).
 - Face coverings can help protect people near the wearer, but do not replace the need for physical distancing and frequent handwashing.
 - The importance of washing and/or sanitizing hands before and after using or adjusting face coverings.
 - Avoid touching eyes, nose, and mouth.
 - Face coverings to be washed after each shift.
 - Students are required to complete donning and doffing of PPE in Fundamentals nursing course prior to participation in clinicals or simulation.

Compliance and Documentation

- This room is regularly inspected for compliance with this RPP and the larger College-wide Site-Specific Protection Plan (SPP) and any deficiencies are documented and corrected.

Spring Semester Course Offering
Nursing Simulation: Rooms SMN 210, SMN 225

1. Students must be on campus for in person simulation as this supportive course incorporates the tactile skills of nursing together with situational critical thinking. This is a supportive course as simulation is part of all the specialty nursing courses offered at College of Marin. The in-person participation of the students is necessary to understand the complex physical duties and skills of the bedside nurse and thus cannot be offered on line. In addition, due to restrictions at clinical sites many students are unable to practice this level of hands on skill and critical thinking outside of simulation. This supportive course is partially on-line in that the orientation for first years was completed online. However, participation following orientation for this course is all face to face.

The lab logistics, as enumerated in the Room Specific Protection Plan (RPP) template, can be accomplished while complying with the current County Tier designation. Meaning, students are masked, social distanced, and utilizing spaces with increased ventilation/filtering. In addition, the current simulation schedule can accommodate M and O needs for cleaning as per the RPP with the support of students and faculty.

This is a supportive course and should be discontinued if the campus orders a shelter-in-place. However, virtual simulations will need to be purchased by COM/Nursing Department if needed to replace lost indirect or direct hours depending on the current determination of the BRN.

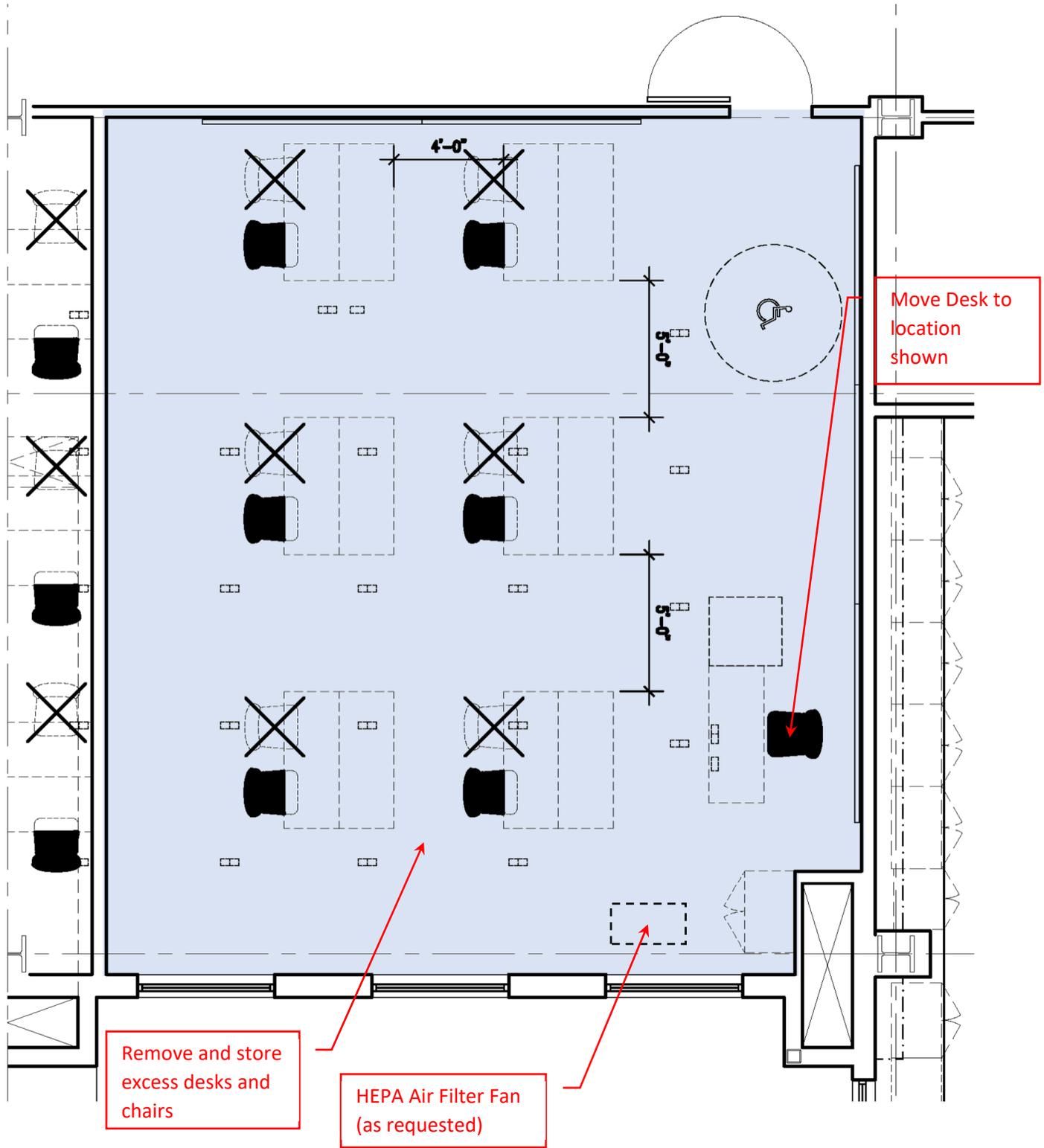
2. 6 students (maximum) and one faculty member will be on campus for simulation. The current dates and times for the in-person simulation course for spring 2021 are as follows*(See attached chart):

Simulation Schedule: 2021 Spring (2 day) First Eight Weeks: Working copy as of 9/30/2020

STUDENTS* AND FACULTY IN: 210*, 210A, 214, 225* bathroom on 2nd floor*, bathroom on 1st floor (faculty)

Faculty with or without students will be on campus running or prepping for session on ALL the following dates

1st 8 Weeks	Tues 9:30 -12:30	Tues 1:00 -4:00	Tues 4:30-7:30	Wed 9:30 -12:30	Wed 1:00 -4:00
Week 1 01/25-01/29	Prep Time	Prep Time	Open/Prep Time	NE 285 C (3), D (3) Scenario 1	NE 285 A (3), B (3) Scenario 1
Week 2 02/01-02/05	Mental Health NE284	Mental Health NE284	Maternal Child NE283AL	NE 185 C (3), D (3) Scenario 1	NE 185 A (3), B (3) Scenario 1
Week 3 02/08-02/12	MS II NE280L	MS II NE280L	Maternal Child NE283AL	NE 185 C (3), D (3) Scenario 1	NE 185 A (3), B (3) Scenario 1
Week 4 02/15-02/19	Pediatrics NE283BL	Pediatrics NE283BL	Open/Prep Time	NE 185 C (3), D (3) Scenario 1	NE 185 A (3), B (3) Scenario 1
Week 5 02/22-02/26	Pediatrics NE283BL	Pediatrics NE283BL	Maternal Child NE283AL	NE 185 C (3), D (3) Scenario 2	NE 185 A (3), B (3) Scenario 2
Week 6 03/01-03/05	MS II NE280L	MS II NE280L	Maternal Child NE283AL	NE 185 C (3), D (3) Scenario 2	NE 185 A (3), B (3) Scenario 2
Week 7 03/08-03/12	Mental Health NE284	Mental Health NE284	Open/Prep Time	NE 185 C (3), D (3) Scenario 2	NE 185 A (3), B (3) Scenario 2
Week 8 03/15-03/19	NE 185 C (3), D (3) Scenario 2	NE 185 A (3), B (3) Scenario 2	Open/Prep Time	NE 185 C (3), D (3) Scenario 2	NE 185 A (3), B (3) Scenario 2



Move Desk to location shown

Remove and store excess desks and chairs

HEPA Air Filter Fan (as requested)

Revised Layout:	
• Occupancy Per Social Distancing Guidelines:	1 Instructor 6 Students
• Ratio of Students/Area	1 Student/42 SF

Classroom Background Information:	
• Classroom:	SMN 225
• Current Area:	854 SF
• Occupancy per Code:	35

**Typical Laboratory Layout for SMN Labs – SMN 225 (REVISED)
(Original 35 Student Capacity Laboratory)**